1.0   Purpose

This document describes how to verify that external users can access our websites.

2.0   General

Occasionaly we need to be able to verify that remote users can access our website or a particular page on our site. You can do this using a remotely located WEB proxy server. Certain indivduals and organizations set up these servers for their own purposes. Remote proxies tend to be slower than local connections but can be used to temporarily connect as though you were an external user.

3.0   Configure proxy settings

The proxy settings for Netscape 4.x are in edit/preferences/advanced/proxies.
Select manual, then view. Use the following settings for the HTTP:
address port
12.109.93.143 8080
Settings for IE 5.x are in tools/internet options/connections/LAN settings.
Disable automatic proxy detection, enable proxy and enter the same address and port as above.

4.0   Verify Proxy is working

Verify that your proxy is working by going to <http://www.consumerprivacy.net/analyze/>.
Scroll down to the traceroute listing, you should see something like,
TraceRoute to **12.109.93.143** (or whatever proxy you are using)
You should **not** see
TraceRoute to **199.242.231.xxx**
If the browser can't connect to anything after enabling the proxy, disable proxy, then go to the address below select a new proxy from the current list of publicly accessible web proxy servers.
<http://www.stayinvisible.com/page1.html>

5.0   Verify the site is acccessible

After verifying that the proxy is working, you can now connect to the site or specific page you wish to verify is accessible. Remember the proxies are usually slow so be alittle paitent. If the site is not accessible, your connection will eventually time out.

6.0   Restore proxy settings

To restore normal operation of the browser, return to the proxy settings location identified in section 3.0 and disable manual proxy.